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Financial Proposal - Standard Forms

- 4A. FINANCIAL PROPOSAL SUBMISSION FORM**
- 4B. SUMMARY OF COSTS**
- 4C. DETAILED BREAKDOWN OF COST**
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4A. FINANCIAL PROPOSAL SUBMISSION LETTER

Date:

Shivraj Municipality / Enhanced Skills for sustainable and Rewarding Employment (ENSSURE)
Shivraj,

Subject: Submission of the Financial Proposal

Dear Sir/Madam;

We, the undersigned, offer our services to implement 1696 hours Training with OJT program on occupation accordance with your Request for Proposal dated **5 June 2022** and our Proposal. Our attached Financial Proposal is for the sum of NRs.-----
------(Amount in words-----
---). to servetrainees.

Our Financial Proposal is subject to change if there is any alterations that may arise during and after the contract negotiants.

We understand you are not bound to accept any proposal you receive.

Sincerely Yours,

Authorized Signature:

Name and Title of Signatory:

Name of the Bidder:

Address:

Stamp of the bidder:

4B. SUMMARY OF COSTS

Costs	Amount(s)	Amount in Figure
Subtotal		
Total Cost without VAT		
Value Added Tax (VAT)		
Total Amount of Financial Proposal		

4C. DETAILED BREAKDOWN OF COST

Financial Proposal for Training Courses with OJT

Name of Service Provider:

Address:

Occupation: (Level -2)

Training Duration: 1696 hrs (10 months)

Important Note:

- Proposed number of participants =
- Ceiling (Upper limit) of direct cost for training per participants (Excluding VAT):
- For Building Electrician/Light Vehicle Mechanic: **NRs.**

S.N	Particulars	Month	Quantity	Rate (NPR.)	Amount (NPR.)
A.	Direct Training Cost				
1	Remuneration				
1.1	Training Coordinator	10	1		
1.2	Instructor (Institute based)	7	2		
1.3	Instructor (During OJT)	3	1		
2	Teaching materials		20		
2.1	Consumable materials		20		
2.2	Non-consumable materials (Dep.)		20		
3	Other Support				
3.1	Advertisement & Selection				
3.2	Management and Administrative cost /months				
3.3	Utilities/months				
	Total Cost				
	Per unit training cost				
	VAT (13%)				
	Total per unit cost including VAT				
B.	Indirect Cost (Refundable Cost)				
1	Tiffin/day	260	1	75.00	19,500.00
2	Group personal accidental insurance		1	500.00	500.00
	Per trainee cost			Total	

1. LG will recommend the skill test to NSTB based on the provided list of technical school/TP
2. Based on recommendation of LG, the cost of skill test will be paid directly to NSTB by the project/PSU

Authorized Signature

Date:

Office Stamp